

Scoping Document

Overview & Scrutiny Committee sitting as a 'Select Committee'

Scrutiny Review into: Members' Expenses and Hospitality

Background issue to review – rationale for scrutinising this issue:

Members raised this issue during the evaluation of the 2012/13 Scrutiny arrangements, which was subsequently agreed by the Overview and Scrutiny Committee at its meeting on 3 June 2013. Nationally Members expenses and hospitality is of interest to the public.

Is the issue highlighted as one of the Council's corporate aims and objectives of the Council's draft Corporate Strategy, annual report – 'Sharing the Dividends'? If so which one:

"An Excellent Council – Priority – Deliver Value for Money" There is no specific issue or target regarding this area but it generally supports the value of using resources effectively and delivering value for money.

Is this issue one that raises interest with the public via complaints or Members' surgeries?: There have been no recorded complaints from the public regarding Members' expenses and hospitality.

Focus of the review: To be determined by the Committee

The Committee will meet on: To be advised

SBC Leads:

- Portfolio Holder – The Leader
- Strategic Director – Scott Crudgington
- Lead Officer - Constitutional Services Manager, Jackie Cansick

Other Witnesses (?):

To be identified by the Committee

Allocation of lead Members on specific individual issues/questions:

Members will ask questions on the following areas XXXXX (list the issues to address during the interviews):

.....
.....
.....

Cllr will lead questioning on (suggested area)
Cllr will lead questioning on (suggested area)
(more if required)
Cllr will lead questioning on Equalities & Diversity Issues – Are there any E&D issues to consider in this review?
Any other Questions Members wish to cover:

Meeting (ii) or (iii) will provide an opportunity to assess the issues raised in the interviews and agree draft recommendations.

Background Documents/data that can be provided to the review (To be determined by Members at the scoping meeting)

- XXXXX
- XXXXX

Dates for Overview & Scrutiny Committee where it will conduct interviews

- Day, Month, Year, Time, Room
- Day, Month, Year, Time, Room

Equalities and Diversity issues:

The review will consider what the relevant equalities and diversity issues are regarding (XXX insert Scrutiny subject that is being scrutinised). Questions should have been established above.